



NOTICE

Notice is hereby given that the 3rd Annual General Meeting of the Members of **SOFTVAN PRIVATE LIMITED** will be held at the Registered Office of the Company 3rd Floor, 305, Sigma Legacy, Nr. Vikram Sarabhai Marg, Opp. Panjarapol, Ambawadi Ahmedabad- 380015 Gujarat on Saturday, 30th September, 2023 at 11.30 A.M to transact the following businesses: -

ORDINARY BUSINESS:

1. To receive, consider and adopt the financial statements of the Company for the year ended 31st March, 2023 including Audited Balance Sheet as at 31st March, 2023 and the Statement of the Profit & Loss for the year ended on that date and the Reports of the Board of Directors and Auditors thereon.

By order of the Board
SOFTVAN PRIVATE LIMITED

SOFTVAN PRIVATE LIMITED
N.N. Manek
AUTHORISED SIGNATORY/DIRECTOR

NIMESH NARENDRABHAI MANEK
CHAIRMAN
DIN: 07388549

PLACE: Ahmedabad
DATE: 31/07/2023

SOFTVAN PRIVATE LIMITED

305, 3rd FLOOR, SIGMA LEGACY, NR. VIKRAM SARABHAI MARG, OPP. PANJARAPOL,
AHMEDABAD, Ahmedabad, Gujarat. (+91) 7926308690, sales@softvan.in
PAN: ABDCS6613E, CIN : U72200GJ2020PTC113564



NOTES:

1. A member entitled to attend and vote at the Annual General Meeting (the "Meeting") is entitled to appoint a proxy to attend and vote on a poll instead of himself / herself and the proxy need not be a member of the Company. The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting.
2. A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
3. Share Holders are requested to intimate immediately to the Company about the mandate and the change of address, if any.

By order of the Board
SOFTVAN PRIVATE LIMITED

SOFTVAN PRIVATE LIMITED
N. N. Manek
AUTHORISED SIGNATORY/DIRECTOR

NIMESH NARENDRABHAI MANEK
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Notes:

1. An Explanatory Statement setting out the material facts pursuant to Section 102(1) of the Act and the other applicable provisions of the Act for the proposed Resolutions is annexed hereto.
2. A member entitled to attend and vote at the meeting is entitled to appoint proxy to attend and vote instead of himself and a proxy need not be a member.
3. In pursuance of Section 113 of the Companies Act, 2013, Corporate members intending to appoint their authorized representatives to attend and to vote at this AGM are requested to send a certified true copy (PDF Format) of their Board/ Governing Body Resolution/Authorization, etc., to the Company via email.
4. The instrument of proxy for use at the meeting must be lodged at the Registered office of the Company, not less than 48 hours before the commencement of the meeting.

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FORM NO. MGT-11

**PROXY FORM
ANNUAL GENERAL MEETING**

[Pursuant to section 105(6) of the Companies Act, 2013 and Rule 19 of Companies (Management and Administration) Rules, 2014]

Name of Shareholder(s):	
Registered Address:	
E-mail ID (If any):	
Folio No. /DP ID Client No:	

I/We, being the shareholder(s) of SOFTVAN PRIVATE LIMITED holding _____ (No. of shares), hereby appoint:

1. Name: _____
Address: _____

E-mail ID: _____

Signature

Or failing him/her

2. Name: _____
Address: _____

E-mail ID: _____

Signature

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As my/our proxy to attend and vote (on a Poll) for me/us and my/our behalf at Annual Meeting of the Company, to be held on Friday, 30th September, 2023 at 11:30 a.m at its Registered Office at 3rd Floor, 305, Sigma Legacy, Nr. Vikram Sarabhai Marg, Opp. Panjarapol, Ambawadi, Ahmedabad, Gujarat - 380015, India and at any adjournment thereof in respect of such resolutions as are indicated below:

RESOLUTION NO.	DESCRIPTION	FOR	AGAINST
Ordinary Business:			
1	ADOPTION OF AUDITED FINANCIAL STATEMENTS		

Affix
Revenue
Stamp of
One
Rupee

Date of Signing: _____

Signature of Shareholder

Signature of First Proxy Holder

Signature of Second Proxy Holder

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NOTES:

1. This form in order to be effective must be duly stamped, completed and signed and must be deposited at the Registered Office of the Company, not later than 48 hours before the commencement of the meeting.
2. Please put a (✓) in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
3. The proxy need not to be the member of the Company.
4. All alterations made in the form of proxy should be initialed.

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ATTENDANCE SLIP

ANNUAL GENERAL MEETING TO BE HELD ON FRIDAY, 30TH SEPTEMBER, 2023 AT 11:30 A.M.

Sr. No :

Reg. Folio/ DP ID & Client ID	
Name & Address of the Member	
Name(s) of Joint holder(s)	
No. of Share(s) held	
Name of Proxy holder	

I/ We hereby record my/ our presence at the Annual General Meeting ("AGM") of the members of the Company being held on Friday, 30th September, 2023 at 11:30 a.m at its Registered Office at 3rd Floor, 305, Sigma Legacy, Nr. Vikram Sarabhai Marg, Opp. Panjarapol, Ambawadi, Ahmedabad, Gujarat, India

Signature of the Shareholder/ Proxy Present



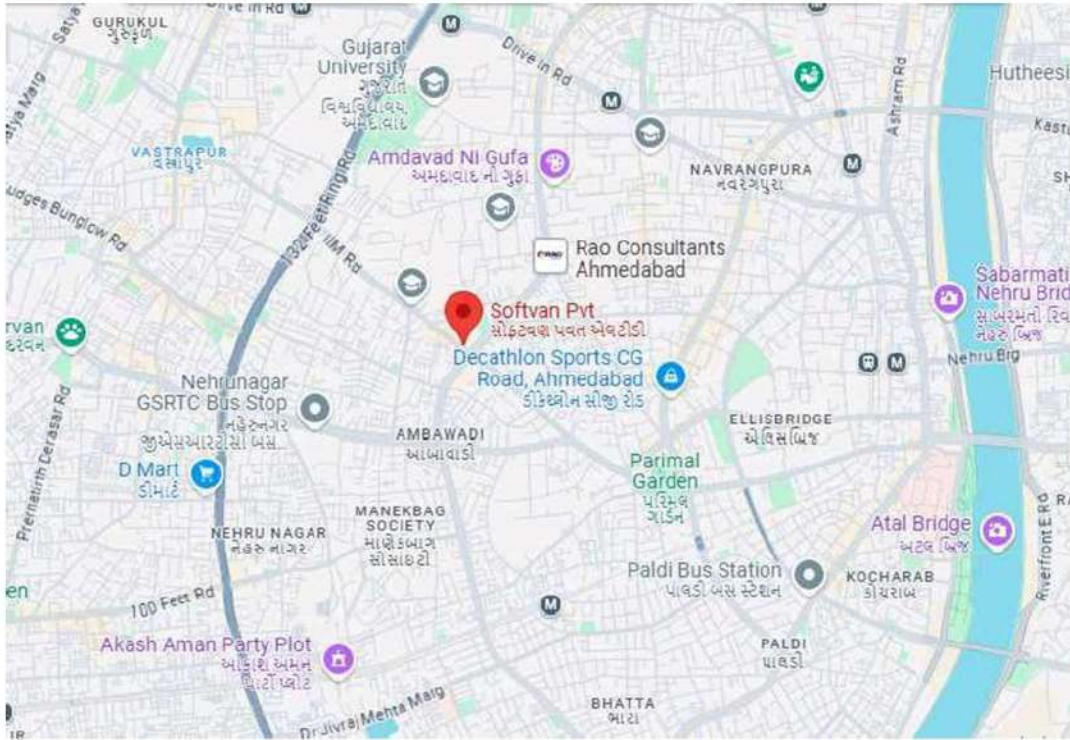
Shareholder/Proxy holder wishing to attend the meeting must bring the Attendance Slip to the meeting and handover at the entrance duly signed.

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ROUTE MAP

Route Map of the venue of Annual General Meeting (AGM) be held on Friday, 30th September, 2023 at 11:30 a.m at its Registered Office at 3rd Floor, 305, Sigma Legacy, Nr. Vikram Sarabhai Marg, Opp. Panjarapol, Ambawadi, Ahmedabad, Gujarat - 380015, India.



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